



MELBOURNE
GRAMMAR SCHOOL
AN ANGLICAN SCHOOL

Job Description

Position

Teacher of Music

Reporting to

The Headmaster, through the Head of Grimwade House
and the Head of Performing Arts

Context of the Role

Founded in 1858, Melbourne Grammar School educates some 1,800 students from Prep to Year 12. It aims to develop fully within its students the 'whole person': intellectually, physically, emotionally, psychologically, socially and spiritually.

The School is organised into three campuses to meet the needs of different age groups. Our Junior School, Grimwade House (Prep to Year 6) is located in Caulfield, and is coeducational with 680 girls and boys. The Middle School, Wadhurst (Years 7 and 8), and Senior School (Years 9 to 12) are in South Yarra and cater for 1,120 boys - day students and boarders.

Grimwade House is a caring and happy environment which values the particular nature of each child. The School is divided into two well-resourced sections, each with its own classrooms, level coordinator and specially designed play area. 'Harleston' houses the Junior Primary Years Prep, 1, 2, and 3 and Upper Primary for Years 4, 5 and 6. In addition to an extensive classroom program there are a number of specialist programs that work together to provide a holistic educational experience.

Purpose of the Role

The focus of the teacher is to promote and direct student learning and to maximise the individual growth of students in a challenging and caring environment.

The Netley Music School at Grimwade House offers a comprehensive and sequential music and drama program from Prep to Year 6, drawing heavily on Kodaly/Orff methodologies, dance and drama skills. All year levels engage in appealing and challenging activities, which culminate in a variety of performances.

Classroom Music provides a variety of teaching strategies to cater for the differentiated learning styles of individual students. In Prep and Year 1 students engage in music through singing and playing, specifically through Kodaly and Orff techniques. Students in Prep to Year 2 also prepare for the Junior School Nativity. The Year 2 String Program is a specially crafted and unique String Programs, in which students learn the violin, viola, cello or double bass in small groups as well as in a class Ensemble. The Year 3 and 4 programs enhance reading skills through recorder and tuned percussion. In Years 5 and 6, music theory, composing and performing become the focus, which enable the students to combine their developing skills into creative group and shared performances such as the Year 6 Musical.

Private Tuition is offered in a wide range of orchestral instruments, piano, guitar and music theory.

The Ensemble Program offers students from Year 3 the choice of choirs, concert band, orchestra (string) and smaller ensembles such as brass, wind, percussion, guitar and Orff instruments. Participating in co-curricular ensembles gives students the opportunity to perform in public concerts, which provide a valuable addition to their musical experience and development of performance confidence.

Performance opportunities include year level and whole school assemblies, year level and other concerts, Grandparents' Days, an Annual Carol Service at St Paul's Cathedral and the Year 6 Musical, of which recent productions include Shrek Jnr, We Will Rock You young@part, Aladdin and Tutt Tutt.

Key Internal Contacts

Head of Grimwade House	Deputy Head of Grimwade House
Head of Performing Arts (Grimwade House)	Head of Teaching & Learning (Grimwade House)
Head of Section	Coordinator of relevant co-curricular activity
Chaplain	Music Tutors



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Key Responsibilities

The following responsibilities are not exhaustive, nor necessarily in order of priority, but are indicative of the range and nature of the role.

Subject Teacher

- Ensure that the caring, supportive and vibrant environment in which the children grow and learn is maintained and further developed
- Inspire and instil a love of music in students through engaging classes, ensembles and extra-curricular activities
- Assist in promoting the profile of music and performing arts at Grimwade
- Develop and maintain relationships and open communication with parents, colleagues and students
- Prepare and teach an innovative and comprehensive curriculum for the programs allocated
- Demonstrate and promote the role that technology plays in the creation, teaching and learning of music
- Promote choral excellence through fun, exciting, age-appropriate music and activities
- Assist with curriculum development in collaboration with colleagues
- Create a learning environment that promotes participation and enjoyment for students of all abilities
- Assess and differentiate learning for the needs of individual students
- Deliver the curriculum using a technology-rich, integrated, inquiry-based approach
- Maintain thorough records for each child
- Write reports at the end of each semester
- Be regularly involved in professional development activities to ensure his/her teaching expertise is at the leading edge of developments in education
- Participate in the sporting, outdoor education, camp, cultural and co-curricular programs
- Actively support the directions, goals and values of the School
- Participate and contribute to meetings, as required
- Other duties, as appropriate to the position.

Knowledge, Skills and Qualifications

Required

- VIT registration, or the ability to gain VIT registration, is essential.
- University qualifications in music and education
- Commitment to, and understanding of, the values and ethos of Melbourne Grammar School

Desirable

- Enthusiasm for and commitment to teaching students from Prep to Year 6, experience in teaching primary-aged children
- Flexible and dynamic approach to teaching and learning with a commitment to inquiry-based learning.
- Orff and Kodaly training
- Demonstrated experience in student-centered learning.
- Effective communication skills with students, staff and parents.
- Willingness and ability to contribute to co-curricular activities
- Ability to play piano to accompany chapel services
- Well-developed time management and organisational skills
- Ability to adapt to new and changing situations



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Commitment to Child Safety

Melbourne Grammar School is committed to promoting and protecting the safety and wellbeing of all children and students within the School Environment. The School has no tolerance for child abuse and harm to children and students and takes proactive steps to identify and manage the risks of harm to students.

Particular attention is given to the child safety needs of Aboriginal and Torres Strait Islander students, those from culturally and linguistically diverse backgrounds, students with a disability, those unable to live at home, international students, and children and young people who identify as lesbian, gay, bisexual, trans and gender diverse, intersex and queer (LGBTIQ+).

Melbourne Grammar adheres to robust human resources practices, in the recruitment, selection and screening of candidates, to ensure that individuals working with children are suitable. The school aims to identify and recruit the best and most suitable candidates who share the School's values and commitment to protect children and students.

All staff are responsible for understanding and applying Melbourne Grammar Schools Child Safety policies and procedures, upholding the overarching principles and values set out by the School and take all reasonable steps to promote and protect the safety of children and students.

All teaching staff are required to have a valid Victorian Institute of Teaching registration, or where appropriate, permission of the Institute to teach.

Risk Management, Occupational Health and Safety

Melbourne Grammar School is committed to providing a safe work and learning environment that supports the health, safety and wellbeing of students, staff, contractors, volunteers and our community.

Staff have a responsibility to:

- Familiarise and adhere to the Schools practices and procedures in accordance with Melbourne Grammar's OH&S Policy and Risk Management procedures
- Co-operate with the School's efforts to comply with its legal obligations under Victorian OH&S legislation.
- Perform duties in a safe manner without risk to health and safety, adhering to the Schools system for reporting OH&S incidents and hazards

Take reasonable care for the health and safety of self and others, including those under your supervision.